

**Women’s Recovery Response: Grant Funding Opportunity**

Application

[www.women.ca.gov](http://www.women.ca.gov)

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# WOMEN’S RECOVERY RESPONSE: GRANT FUNDING OPPORTUNITY

# Application Release Date: January 10, 2022

**Purpose of Solicitation**

The California Commission on the Status of Women and Girls (CCSWG) is soliciting applications for the Women’s Recovery Response Grant Program to support the existing and emerging needs of women in California who have been disproportionately impacted by the COVID-19 pandemic. This Grant Funding Opportunity (GFO) solicitation provides detailed information and forms necessary to prepare a proposal for CCSWG grant funds. This is the first round of grant funds administered by the Commission is available on a rolling basis through fiscal year 2021-2022.

**About the California Commission on the Status of Women and Girls**

For more than 50 years, the California Commission on the Status of Women and Girls has identified and worked to eliminate inequities in state laws, practices, and conditions that affect California’s women and girls. Established as a state agency with 17 appointed commissioners in 1965, the Commission regularly assesses gender equity in health, safety, employment, education, and equal representation in the military, and the media. The Commission provides leadership through research, policy and program development, education, outreach and collaboration, advocacy, and strategic partnerships.

**Eligibility**

Eligible applicants must be one of the following:

1. Local women’s commission established with a city or county government.
2. Local government entity for the purpose of establishing new commissions and/or other grant funded activities that support and align with the mission of women and girl’s commissions.
3. Statewide or local nonprofit[[1]](#footnote-1) with an established history of programming and/or services that support and align with the mission of women and girl’s commissions.

**Availability**

Applicants may apply for funds totaling $25,000 up to $250,000 based on the funding category for which they are applying. Based on availability of funds, CCSWG may choose to exceed or restrict the maximum amount for awards. The period of performance for projects funded will be 12 months, with an anticipated start date of March 1, 2022.

**Submission Deadline**

Completed grant applications must be submitted by 4:00 p.m. PST on Friday, February 4, 2022 using the online portal at <https://women.ca.gov/womens-recovery-response/>

**Grant Award Performance Period**

March1, 2022 – February 28, 2023 (Final reporting due to CCSWG by March 1, 2023)

**Contact Information**

Questions concerning this GFO, the proposal process, or programmatic issues must be submitted in writing by email to: [grants@women.ca.gov](mailto:grants@women.ca.gov). Please do not submit questions to individual staff or Commissioners as these will not be answered.

1. **OVERVIEW**

As the state entity tasked with assessing gender equity in multiple issue areas including health, safety, employment, education, and others, the California Commission on the Status of Women and Girls is uniquely positioned to support local commissions and the direct service providers they work with to ensure that women’s needs are focused on statewide recovery efforts. The Budget Act of 2021 (Senate Bill 129) established the Women’s Recovery Response to provide local assistance with $5 million in one-time funds. The investment will insert structural support and resources into the network of local commissions while the California Commission continues to act as a statewide convener, facilitator, and oversight administrator. Funds will support:

1. **Existing local women’s commissions** by engaging and strengthens existing local women’s commissions to ultimately inform the development of a future statewide Women’s Economic Recovery Blueprint.
2. **Development of new local commissions at the city and county level** to increase diverse representation of all women’s voices throughout California.
3. **Increase resources for community-based organizations** providing direct services to support immediate needs for women through an economic security lens that ultimately support and align with the mission of women and girl’s commissions.

The goal of this Grant Funding Opportunity is to build a more direct system of support for women in communities across the state by strengthening the existing network of local commissions, growing diverse representation of all women’s voices through the establishment of new local commissions, and provide immediate relief to women by increasing resources for direct service providers to support the economic recovery of women and the economic circumstances of girls.

As we grapple with the long-term consequences and persistent challenges of this pandemic, it is imperative that women across the state, in all industries and localities, receive the support they need. The California Commission on the Status of Women and Girls is committed to leading the work to understand the impact of COVID-19 on women and families and ensuring that they are represented. This funding and the commitment from those who championed it is a key element of rebuilding in the wake of the pandemic. The California Commission on the Status of Women and Girls is proud to take this critical step toward equitable recovery statewide.

***Current Geographic Distribution of Local Women’s Commissions in California***



**Purple** represents counties operating local women commissions.

**Listed cities** represent cities operating local women commission which also reside within purple counties.

**IV. PROGRAM REQUIREMENTS**

This grant is governed by and shall be interpreted in accordance with the laws of the State of California.

**A. Conflict of Interest**

All participants are subject to State conflict-of-interest laws. Failure to comply with these laws, including business and financial disclosure provisions, will result in the proposal being rejected and any agreement being declared void. Applicable statutes include, but are not limited to, Government Code section 1090 and Public Contract Code sections 10410 and 10411.

Pursuant to conflict of interest laws, individuals working on behalf of a funding recipient (grantee) may be required to file a Statement of Economic Interests (Form 700). You may review filing requirements at: <https://www.fppc.ca.gov>.

**B. Confidentiality**

Applicants should be aware that when submitting a proposal to the State, they will waive their rights to the confidentiality of the contents of the proposal. Once a decision on an application has been made by DWR, the proposal is subject to disclosure pursuant to the California Public Records Act (Gov. Code, § 6250 et seq.).

**C. Labor Code Compliance**

As part of the funding agreement, the funding recipient shall agree to be bound by all the provisions of the Labor Code regarding prevailing wages and shall monitor all contracts subject to reimbursement from the funding agreement to assure that the prevailing wage provisions of the Labor Code are being met. Current Department of Industrial Relations (DIR) requirements may be found at: <http://www.dir.ca.gov/lcp.asp>.

1. **APPLICANT INFORMATION**
2. **Legal applicant**

Please provide the required information for the legal applicant organization:

|  |
| --- |
| **Name of Organization** |
| **Title of Proposal** |
| **Type of Organization** |
| **Primary Contact** [First and Last Name] |
| **Address, City, State and Zip Code** |
| **Phone** |
| **Email** |

\*By entering your information, you agree to be entered into our database and received future communication from CCSWG.

1. **Communities**

Please identify the current footprint of cities and counties your organization serves.

|  |  |
| --- | --- |
| **COUNTIES** | **CITIES** |
|  |  |
|  |  |
|  |  |
|  |  |

## **How long (in years and/or months) has the applicant organization been in existence?**

## **Please select if the applicant organization received any grants from:**

## State of California

Federal Government

## City and/or County

Other

Applicant organization has not received any grants

Please list name of the grant program(s) awarded here

1. **Has the applicant organization ever been convicted of violating federal criminal law involving fraud, bribery, or gratuity violations?**

Yes

No

## **Does the applicant organization have a current lawsuit filed against them or previously had a lawsuit filed against them in the last five (5) years?**

Yes

No

1. **How many times in the past five (5) years has the applicant organization received an audit and/or monitoring finding(s)?**

The applicant organization has not received an audit finding in the past five years

1-3 findings

4-6 findings

7+ findings

## **Does your accounting system identify and track expenditures and receipt of program funds?**

Yes

No

If you selected “no,” pleasebriefly explain how your organization would track grant expenditures.

1. **FUNDING CATEGORIES**
2. **Awarded Activities**

CCSWG solicits proposals for projects that accelerate women’s economic recovery from the impact of COVID-19. Grant funds will support activities intended to increase engagement/representation and improve economic security for women and girls. Applicants can apply for any or all the funding categories with one exception: Proposals to establish new local commissions can only apply for Capacity Building funds and no other category. Please select all areas of funding you are applying for:

**Capacity Building [$25,000 - $50,000]**

Strengthen an existing organization’s systems and operations; establish a new local commission (city or county); and may involve human capacity, developmental skill-building, or structural sustainability to improves ability to serve intended target audience of local women and girls.

Describe the needs of your community, the history and purpose of the organization and how additional funding will support the organization’s ability to serve the identified target audience. Describe how the organization has served or intends to serve the those most impacted communities affected by Covid-19 and how your proposal support and align with the mission of women and girl’s commissions. Describe how impact was measured and of success achieved, and how you propose to increase impact on the most affected populations of women and girls with this funding [Max 1,500 words].

**Communications [$25,000 - $50,000]**

Design and/or support digital communications strategies; support education and engagement opportunities to reach intended audience; may involve website development, social media, online content creation, collateral development, language translations, media/PR efforts.

Describe the communication strategies you plan to deploy and how you will achieve effective communications among the identified target audience [Max 1,000 words].

**Community Engagement [$25,000 - $150,000]**

Create, facilitate, and promote outreach and engagement opportunities; collect stories, data and community solution proposals and gather input from women impacted by the COVID-19 pandemic (will be shared with CCSWG and the public); may involve public meetings, interviews, convening with community groups and residents with an emphasis on strategic engagement of underrepresented women and girl’s voices.

Identify the engagement activities you plan to deploy and how it will achieve community participation among the identified target audience [Max 1,000 words].

**Direct Services [$50,000 - $150,000]**

Support the organization’s existing programming and direct services; increase services to the intended target audience of women for the purpose of improving economic opportunity and security for women and girls.

Detail the program activities and how additional funding will support increased impact for the identified target audience [Max 1,000 words].

**Re-Granting [$100,000 - $250,000]**

Support the organization’s existing grant program(s); expand impact to the intended target audience of women and girls for the purpose of improving economic opportunity and security for women and girls.

Detail the purpose and impact of the grant program and how additional funding will support increased impact for the identified target audience [Max 1,000].

1. **Target Population(s)**

Select the following audience(s) of women and girls your proposal intends to target.

[Select all that apply]:

Low Income

Unemployed or Underemployed

Non or Limited English-Speaking

BIPOC

American Indian/Alaskan Native

Immigrants or Refugees

People with Disabilities

Veterans

LGBTQIA

Unhoused

Rural populations

Underserved Seniors or Young Adults

1. **Target Communities**

Please identify the footprint of cities and counties your organization proposes to serve with this application:

|  |  |
| --- | --- |
| **COUNTIES** | **CITIES** |
|  |  |
|  |  |
|  |  |

**IV. BUDGET**

1. **Budget Narrative**

Describe the budget and how it will support the objectives of your proposal [Max 1,000 words].

1. **Cost Sheets**

Fill out your proposed budget by using the ***Exhibit A: Cost Sheet Template***

* **Salaries** includes services performed by staff directly employed by the applicant and must be identified by position, cost and time spent on allowable activities for the grant award. Personnel may be salaried or hourly, full- time or part-time positions.
* **Employee Benefits** must be identified by type and percentage of salaries. The applicant may use fixed percentages of salaries to calculate benefits.
* **Operating Costs** defined as necessary expenditures other than personnel salaries, benefits, and equipment. The costs must be grant related and be encumbered during the performance period.

1. **Invoices**

Disbursement of grant funds occurs in one lump sum upon execution of the Grant Agreement. The State Controller’s Office (SCO) will issue the warrant (check) to the Legal Applicant listed in the application. Grantees must submit statements of expenditures with each progress report according to the scheduled due dates. Grantees must maintain adequate supporting documentation for all costs claimed on invoices to substantiate project expenditures.

1. **TIMELINE OF REQUIRED ACTIVITIES**
2. **If awarded funds, will the organization be able to participate in the required activities outlined in the dates provided in this application?**

Yes

No

1. **Dates**

The following dates are a projection at this time and will be finalized as final grantees awards are administered and the grant program commences**.**

|  |
| --- |
| KEY DATES |
|  |
| 1/10/11  Grant Application is released to the public |
|  |
| 1/20/22  Technical Assistance Webinar   * Applicants are highly encouraged to participate |
|  |
| 2/4/22  Grant Applications are due no later than 4 p.m. PST |
|  |
| 2/7/22 – 2/21/22  Grant Review Period by CCSWG   * Applicants must be available to answer questions |
|  |
| 2/22/22 – 2/28/22  Grantee award notification period   * Applicants will be notified by email * Instructions will be provided for any final granting documents required |
|  |
| 3/1/22 – 3/4/22  Grants are awarded and activities can commence |
|  |
| March 2022  Women’s History Month required communications and engagement activities   * Specific dates, details and toolkit for participation will be provided |
|  |
| April 2022  Grantee webinar on the Statewide Blueprint   * Specific date and details for participation will be provided |
|  |
| 5/1/22  1st Progress Report is due   * Will provide some anecdotal data/testimony to include in the Blueprint |
|  |
| 5/11/22  Advocacy Day prep training required for all grantees and partners |
|  |
| 5/18/22  Advocacy Day participation required of all grantees   * Date is tentative and grantees will be notified of confirmation |

1. **Specialized Trainings**

Throughout the course of the 12-month grant award period, CCSWG will be administering required trainings for grantees, bringing in experts, relevant content and supportive resources on topics that involve:

* Diversity, equity, and inclusion
* Strategic communications
* Impact reporting
* Tool development and implementation

Final topics will be determined in collaboration with grantees. Confirmed dates will be provided with advance notice to grantees. Key deliverables and outcomes of training will be identified with advance notices to grantees.

|  |  |  |
| --- | --- | --- |
| *Report* | *Report Period* | *Due Date* |
| *1st Report* | *March1 – April 30, 2022* | *May 1, 2022* |
| *2nd Report* | *May 1 – July 31, 2022* | *August 1, 2022* |
| *3rd Report* | *August 1 – October 31, 2022* | *November 1, 2022* |
| *Final Report* | *November 1 – February 28, 2023* | *March 1, 2023* |

1. **Progress Reports to CCSWG**

*\*Statements of expenditures will be required with each progress report.*

*\*Progress Report template will be provided once grants are awarded.*

EXHIBIT A: COST SHEET TEMPLATE

Grant Funding Opportunity: Women’s Recovery Response

|  |  |  |  |
| --- | --- | --- | --- |
| Organization |  | | |
| Proposal Title |  | | |
| Category of Funding | Budge template cost sheet must be completed for each individual Category of Funding you are requesting in your proposal. Select the category of funding for this Cost Sheet. | | Capacity Building  Communications  Community Engagement  Direct Services  Re-Granting |
| **Budget Category - Personnel** | | **Total** | |
| **Salaries/Wages/Benefits** | |  | |
|  | | $0 | |
| **Subtotal** | | $0 | |
| **Budget Category – Operating Expenses** | | **Total** | |
| **Supplies/Materials** | |  | |
|  | | $0 | |
| **Subtotal** | | $0 | |
| **Budget Category – Subgrants** | | **Total** | |
| **Re-Granting** | |  | |
|  | | $0 | |
| **Subtotal** | | $0 | |
| **Consultant Services** | |  | |
|  | | $0 | |
| **Project Total** | | $0 | |
| **Indirect Cost Rate Applied** 0.0 % **Indirect Cost** | | $0 | |
| **Check one**:  No Indirect  State Negotiated Cost Rate\*  Indirect proposed cost rate  \*please attach supporting documentation for required ICR | | | |
| **Grand Total** | | **$0** | |

1. “Non-profit organization” means an organization qualified to do business in California and qualified under Section 501(c)(3) of Title 26 of the United States Code. [↑](#footnote-ref-1)