



Regular Meeting

Open Session

Subject: Regular Meeting – California Commission on the Status of Women and Girls – Open Session

Presenter(s): All Staff

Item Type: Consent Action

Date & Time: October 10, 2023 –1 hour, 15 minutes

Attachment(s): October 10th Meeting Packet

PowerPoint(s): None

PROPOSED MINUTES

California Commission on the Status of Women and Girls – Regular Meeting

October 10, 2023

OPEN SESSION

LOCATION: Microsoft Teams

I. WELCOME AND CALL TO ORDER AND ESTABLISH QUORUM – CHAIR

Meeting is called to order at 10:03 am

	PRESENT	ABSENT
Kawser Amine	X	
Assemblymember Rebecca Bauer-Kahan	X	
Assemblymember Lisa Calderon		X
Catalina Chacon	X	
Erica Courtney	X	
Quinn Delaney	X	
Lilia Garcia- Brower	X	
Rita Gallardo Good	X	
Joelle Gomez	X	
Lisa Greer	X	
Senator Monique Limón	late	
Senator Caroline Menjivar	late	
Assemblymember Stephanie Nguyen		X
Senator Rosilicie Ochoa Bogh		X
Kamilah Willingham	X	
Crystal Young	X	

OTHER COMMISSIONER REPRESENTATIVES PRESENT

Elise Gyore for Assemblymember Bauer-Kahan
Sarah Goodman for Assemblymember Bauer-Kahan
Dora Luna for the Labor Commissioner, Lilia Garcia-Brower
Jessica Golly for Senator Menjivar
Darren Suen for Assemblymember Nguyen

STAFF PRESENT

Holly Martinez
Tifani Bartow
Jen DeGrossa
Kimberlee Vaye
Michelle Teran-Woolfork
Darcy Totten
Steven Maestas

OTHERS PRESENT

Lisa Ehrlich, Counsel for the Commission
Jim Stanley, Counsel for the Commission
P Moreno Gonzalez, Public Member
John Drebing, Public Member

II. CHAIR’S OPENING REMARKS

- A. (Chair Gomez) Thank you to Assemblymember Rebecca Baur Kahan for serving as Interim Chair.
- B. Welcome to our new Commissioners!
- C. CCSWG engaged with the Department of Justice, Employee and Administrative Mandate Section to investigate a complaint; Counsel is still in the process of fact-finding, but this will result in a final report, which will be provided to Chair Gomez and she will bring the report findings to the full Commission and then they will make recommendations as needed.

III. APPROVAL OF MINUTES -JUNE 13, 2023 COMMISSION MEETING

	AYE	NAY	ABSTAIN
Kawser Amine	X		
Assemblymember Rebecca Bauer-Kahan	X		
Assemblymember Lisa Calderon			
Catalina Chacon	X		
Erica Courtney	X		
Quinn Delaney	X		
Lilia Garcia- Brower			X
Rita Gallardo Good	X		
Joelle Gomez			X
Lisa Greer	X		
Senator Monique Limón	X		
Senator Caroline Menjivar	Late		
Assemblymember Stephanie Nguyen			X
Senator Rosilicie Ochoa Bogh			
Kamilah Willingham	X		
Crystal Young	X		

Motion: Commissioner Delaney motions to approve the August 10th meeting minutes.
Commissioner Gallardo Good seconds. Motion carries.

IV. EXECUTIVE COMMITTEE UPDATES

- A. (Chair Gomez) The Executive Committee met on September 13th and discussed the upcoming fiscal year budget.
 - 1. (Holly Martinez) See page 27 and 28 of the meeting packet for personnel and operating costs; the biggest difference is in the local assistance funding which was renewed for \$1 million this year versus \$5 million received last year.

2. (Tifani Bartow) We are interviewing for three more positions, and we have included more details about fixed organizational costs (facilities, travel, additional operational costs) in the meeting packet.
- B. (Chair Gomez) The FY 24 legislative session was discussed as well. See staff updates.

V. **DISCUSSION ITEMS: COMMITTEES AND 2024 DATES**

- A. (Chair Gomez) We want to make sure everyone has a committee to serve on that matches with skills and resources.
1. (Holly Martinez) See page 12 of the meeting packet. We want alignment with Commissioners' skills and expertise and the subcommittee.
 2. Every committee will have 1-2 staff members on it, as well.
 3. Practice and procedures are also listed (regarding bylaws and Bagley Keene Open Meeting Act).
 4. Committees:
 - a. Executive Committee
 - b. Governance Committee
 - c. Legislative/Policy Committee
 - d. Fundraising Committee
 - e. Strategic planning Committee
 - f. Programs and Partnership Committee
 5. Subcommittees:
 - a. Youth-Advisory Subcommittee
 - b. Budget Advocacy Subcommittee
 - c. Donor Outreach Subcommittee
 6. Adhoc Committees
 - a. Sexual Assault Committee
 - b. Youth Advisory
 - c. AB 1356 working group
 7. We also added alternates in this year due to very busy schedules.
 8. Lilia Garcia Brower is listed on page 14 and not 19, but does not have any concerns about her assignments. Holly will make this correction.
 9. Commissioner Courtney suggests that we have a Committee Chair who can brief the Chair or the Executive-Committee.
 - a. (Holly Martinez) Each Chair should be reporting out to the full Commission meetings, as well.
 10. (Assemblymember Rebecca Bauer-Kahan) The Budget Committee has no legislative members and we may want to consider that.
 - a. (Holly Martinez) We can go back to the drawing board for this.
 11. (Commissioner Courtney) We may want to consider a Special Projects Ad Hoc Committee
 - a. (Holly Martinez) This can be created as needed and is allowable under the bylaws.
- B. (Chair Gomez) The 2024 Committee Meeting dates have been scheduled.

1. (Holly Martinez) The December meeting will be virtual and then we will look for updates on in-person meeting requirements in the new year (January 1, 2024).
2. Committee Action plan (page 11) shows calendar/commission activity month by month.
3. (Commissioner Garcia-Brower) There is no date identified for December 2024.
 - a. (Holly Martinez) This was an oversight. The date will be December 3rd.

VI. STAFF UPDATES- HIGHLIGHTS

- A. (Holly Martinez): We are working on generating systems and workplans for 2024 and portfolios with staff.
- B. (Tifani Bartow) Interviews for an Information Officer and Social Media Analyst are taking place soon, as well as an Executive Administrator.
 - a. For the College Student Right to Access Act, schools continue to serve students and our report is due to the legislature on December 31st.
 - b. We have one vacant seat for the State Advisory Committee on Sexual Assault and the next meeting is in January.
 - c. Thank you to Commissioner Greer and Wilingham for their recent participation in the story share-out activities undertaken by the Golden State Opportunity Fund.
- C. (Jen DeGrossa) Grantees are moving forward with work throughout the state and will be submitting their second quarterly progress reports and expenditure summaries this week.
 - a. We are working to build and integrate our new grants management platform, Submittable, and that will help streamline all grant activities and grantee oversight.
- D. (Kimberlee Vaye) We continue to work on the Equal Pay Pledge.
 - a. Mom's Equal Pay Day was in August and Holly participated.
 - b. We sent out social media toolkits to all signatories and got good feedback.
 - c. The Youth Advisory Council members will be highlighted in our social media pages and the annual report. Subcommittees have been meeting twice a month regarding health, safety and education. The Safety Committee is partnering with Building futures for a domestic violence awareness month event. These posts and graphics will be shared throughout the upcoming weeks.
 - i. The Family Violence Law center will be attending the Youth Advisory Committee meeting in November to talk about teen dating violence.
 - ii. Commissioner Courtney Would be happy to connect/mentor YAC members.
 - iii. (Commissioner Bauer-Kahan) Would like to propose that we have them present at a full commission meeting, as well.
 - d. On October 19th, we will be having a speaker series on gender equity in sports.
- E. (Michelle Teran-Woolfork) The Executive Committee took a support position on the breast pump tax bill and we were able to do so in time.
 - a. We had a platform of 50 bills, many inspired by the blueprint. A lot of activity happened last Saturday and Sunday. We are waiting on three bills that are on the

Governor's desk. 30 of these bills went to the Governor. Governor has signed 18 and vetoed 9. He has until the 14th to sign or veto.

- F. (Darcy Totten) We are hiring communications staff. Please remember to send Darcy photos or activities of what you are accomplishing.
 - a. We have a draft agreement with the California Conference for Women and that agreement is in the packet and this is being expanded and may include a digital conference this Spring and more tickets may be available.
 - b. An MOU has been finalized with the Girl Scouts of California and several members will be attending the December 12th meeting.
 - c. Thanks to Commissioner Young for her participation in Girls in Aviation Day.
 - d. A mini research project on state investment in women and girls is in process with the California Research Bureau.
 - e. The Commission's Blueprint may be presented to the White House.
 - f. We have big plans to celebrate 60 years of the Commission over the next year+.

VI. PUBLIC COMMENT INCLUDING MATTERS NOT ON THE AGENDA

A. None.

VII. ADJOURN

MEETING ADJOURNED 11:18AM