



## Regular Meeting

## Open Session

**Subject:** Regular Meeting – California Commission on the Status of Women and Girls – Open Session

**Presenter(s):** All Staff

**Item Type:** Consent Action

**Date & Time:** January 15, 2025 – 1:00 p.m.- 2:40 p.m., 160 minutes

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**Attachment(s):** Meeting Packet

**PowerPoint(s):** None

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### PROPOSED MINUTES

**California Commission on the Status of Women and Girls – Regular Meeting**

**January 15, 2025**

**Full Commission Meeting**

Meeting Location

***1315 10<sup>th</sup> St., Committee Room 437, Sacramento, CA 95814***

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### **Dial in by phone**

[+1 916-245-8850](tel:+19162458850), [882671754#](tel:+19162458850) United States, Sacramento

Phone conference ID: 882 671 754#

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**I. WELCOME AND CALL TO ORDER AND CALL TO ORDER – CHAIR**

Meeting is called to order at 1:05 p.m.

	PRESENT	ABSENT
Kawser Amine	X	
Assemblymember Rebecca Bauer-Kahan		X
Assemblymember Lisa Calderon		X
Catalina Chacon	X-Late	
Erica Courtney		X
Quinn Delaney		X
Nisha Devi Rodrigo	X	
Lilia Garcia- Brower	X-Late	
Doctor Rita Gallardo Good	X	
Joelle Gomez	X	
Lisa Greer	X-Late	
Senator Monique Limón	X-Late	
Senator Caroline Menjivar	X-Late	
Assemblymember Stephanie Nguyen		X
Senator Rosilicie Ochoa Bogh		X
Crystal Young	X	

**OTHER COMMISSIONER REPRESENTATIVES PRESENT**

Kayla Daniels for Assemblymember Bauer-Kahan

Hannah Lee for Assemblymember Bauer-Kahan

Maren Bick-Maurischat for Assemblymember Bauer-Kahan

**STAFF PRESENT**

Darcy Totten

Jen DeGrossa

Justin McCoy

Maxwell Macedo

Michelle Teran-Woolfork

Morgan Beatty

Steven Maestas

Janelle Gudino

Katherine Squire

**OTHERS PRESENT**

Hayley Penan, California Attorney General's Office

Martine D'Agostino, California Attorney General's Office

Lisa Ehrich, Counsel for the Commission

Karli Eisenberg, California Attorney General's Office

Angela Blanchard, Political Solutions

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Erin Taylor, Political Solutions

Margaret Hanlon-Gradie, California Legislative Women's Caucus

## II. APPROVAL OF MINUTES

	AYE	ABSENT	ABSTAIN
Kawser Amine	X		
Assemblymember Rebecca Bauer-Kahan		X	
Assemblymember Lisa Calderon		X	
Catalina Chacon	X		
Erica Courtney	X		
Quinn Delaney		X	
Nisha Devi Rodrigo	X		
Lilia Garcia- Brower	X		
Doctor Rita Gallardo Good	X		
Joelle Gomez	X		
Lisa Greer	X		
Senator Monique Limón	X		
Senator Caroline Menjivar	X		
Assemblymember Stephanie Nguyen		X	
Senator Rosilicie Ochoa Bogh		X	
Crystal Young	X		

Commissioner Monique Limón motions to approve the meeting minutes from December 3, 2024.  
Commissioner Caroline Menjivar seconds. The motion carries.

## III. COMMISSION INTERIM GRAPHIC LOGO

	AYE	ABSENT	ABSTAIN
Kawser Amine	X		
Assemblymember Rebecca Bauer-Kahan		X	
Assemblymember Lisa Calderon		X	
Catalina Chacon	X		
Erica Courtney	X		
Quinn Delaney		X	
Nisha Devi Rodrigo	X		
Lilia Garcia- Brower	X		
Doctor Rita Gallardo Good	X		
Joelle Gomez	X		
Lisa Greer			
Senator Monique Limón		X	
Senator Caroline Menjivar	X		
Assemblymember Stephanie Nguyen		X	

Senator Rosilicie Ochoa Bogh		X	
Crystal Young	X		

Commissioner Catalina Chacon motions to approve the Commission's interim graphic logo.

Commissioner Nisha Devi Rodrigo seconds. The motion carries.

**I. Welcome and Call to Order – Chair**

**II. Roll Call – Establish Quorum**

**III. Chair Opening Remarks**

- a. Chair Joelle Gomez makes opening remarks.
  - i. Pleased that there is the opportunity to meet in person. Commented on the support the Commission has shared regarding the fires in Los Angeles.

**IV. Approval of Minutes**

- a. Yes- 11, No-0, Abstain- 1

**V. Committee Updates**

**a. Governance**

- i. The Governance Committee did not give an update.

**b. Strategic Planning**

- i. The Strategic Planning Committee did not give an update.

**c. International**

- i. Commissioner Amine gave an update on the International Partnerships Committee. The committee met and discussed ideas for engagement with global allies and colleagues.
- ii. Commissioner Rodrigo stated that the committee would like to ask for approval to meet with partners who might have resources and may be allies. These would be light conversations to discuss ideas for future collaboration.

**d. Fundraising**

- i. The Fundraising Committee did not give an update.
- ii. Executive Director Totten has had conversations with Commissioner Lisa Greer to see what is possible for fundraising.

**e. Policy**

- i. Commissioner Dr. Gallardo Good stated that the Policy Committee meeting has been postponed but that it will be rescheduled. An update will be made at the next meeting.

**f. YAC (staff updates)**

- i. (Morgan Beatty) The current Youth Advisory Council (YAC) members will be offboarding on April 15<sup>th</sup> and the Commission will make sure to recognize their hard work.
- ii. Executive Director Totten encouraged all Commissioners who have time in their schedules to attend this meeting as it is the last one for this class.
- iii. (Katherine Squire) As we are getting closer to onboarding the next class, we wanted to ask Commissioners who would be interested in participating in the one-on-one mentorship for this next class.
  - Chair Joelle Gomez, Commissioner Dr. Rita Gallardo Good, Commissioner Monique Limón, Commissioner Catalina Chacon, and Commissioner Kawser Amine all raised their hands and expressed interest.

**g. AB 1356 (staff updates)**

- i. (Jen DeGrossa) We have several subcommittee meetings to organize and get the report ready. A final report is due to the Legislature by December 31, 2025.

**VI. Executive and Operations Report**

**a. Form 700**

- i. Executive Director Totten reported that all Commissioners (public members) should have received an email from the California Fair Political Practices Commission (FPCC) regarding reporting for the year. These are due on April 1, 2025.
- ii. Just as a reminder, fines will be imposed if reports are not properly filed. If there are questions, feel free to message Max or Darcy.

**b. Budget Drills and Exemption**

- i. Executive Director Totten reported that the Commission has filed for an exemption for the government efficiency drill and it has been accepted. The Commission is also exempt from the vacancy sweep drill.

**c. Budget Change Proposal Request:**

- i. Executive Director Totten reported that the Commission's BCP request was included in the Governor's Budget. The BCP was specifically focused on converting limited-time positions to full-time positions to support critical operational needs.

**d. Staff Retreat – February 7, 2025:**

- i. Executive Director Totten stated that the Commission is planning a staff retreat on February 7th where staff will be doing a Gallup strengths finder training. This retreat offers a chance to reconnect, align on common goals, and build a strong foundation for ongoing collaboration and success in the coming year.

**e. DEIJB Training for Commissioners & Staff:**

- i. Executive Director Totten stated that the DEIJB trainings dates are included in the board packets and staff have made sure that each session is tailored to the Commission. The feedback from Commissioners is important as it will tailor the sessions. A request for greater Commissioner participation where possible was made.

**f. Internal Processes and Procedures:**

- i. Executive Director Totten stated that staff are working on a SharePoint that will be specifically for Commissioners which will house important forms, the handbook, previous board packets, upcoming events and documented operational procedures. Staff is working on building an additional library with past Commission minutes and memos.
- ii. An Individualized Development Plan has been created for all staff, and one-on-one meetings have been held to assess the necessary professional development support.

**g. Special Projects – CCSWG's 60-Year Anniversary:**

- i. Executive Director Totten shared that the Los Angeles County Commission on the Status of Women is currently planning an event for their Commission's anniversary and have been in communication regarding possible collaboration. The Commission's desire to host an event celebrating its anniversary, the budget and focus of such an event, will be agendaized for the March Full Commission meeting.

**h. Archive Project:**

- i. Staff offered the update that they are still currently working on an Archive

Project. They are currently going through everything and building out a history of the Commission to have on our website. The first pass of sorting is complete and scanning and meta data will be added in the next pass.

- ii. Once this project is finished, staff will be sending all documents to the California State Archives and hope to host a small museum exhibit in the office's lobby.

**VII. Programs, Grants, & Events Report**

**a. SB 24:**

- i. Jen DeGrossa, Special Projects Manager, gave general updates on this program from her perspective and highlighted areas she had flagged for the policy Director as issues that needed to be addressed long-term focused on medication cost, the definition of "on site" and ongoing reporting requirements for the school systems once the grant sunsets.
- ii. Michelle Teran-Woolfork, Director of Policy and Legislation, was dialed in but unable to attend in person due to illness.
- iii. Senator Limón expressed disappointment that she was not consulted on the unbacked bill language as the example offered for its need reflected a school in her district and requested that a meeting be scheduled.
- iv. Executive Director Totten assured Senator Limón that a meeting would be scheduled as she was unaware that that one had not already taken place due to a miscommunication with staff.

**b. Equal Pay Pledge**

- i. Justin McCoy highlighted the communications team's work with the Office of the First Partner and the California Partners Project team on the Equal Pay Pledge campaign on a social-media awareness campaign.
- ii. Equal Pay Day will be held on March 25, 2025 – staff are waiting to hear if an event similar to previous years is planned.

**c. Accessibility Review – Logo**

- i. Justin McCoy gave an update on the Commission's mandated ADA accessibility review and explained that the Commission needs to meet the accessibility timeline by June 2025. As part of this work, he is spearheading an effort to rebuild and streamline the Commission's website with expectations that the site be completed by then. Additionally, as the existing Commission logo does not meet the contrast requirements for accessibility, he proposed a stopgap measure using a graphic logo instead until a new one can be designed. This item was voted on.

**d. Action Item**

- a. Yes- 9, No-0, Abstain- 0

**VIII. Policy Report**

- a. Katherine Squire updated that while Policy Committee was not able to meet due to the emergency caused by fire in Los Angeles, staff is working to get the meeting rescheduled and the form for Commissioners to submit legislative proposals will be sent around in the next few weeks.

**b. Program to Address Childcare Deserts**

- i. Darcy Totten gave an update on a pilot program staff have been researching first brought to the Commission's attention by the Lieutenant Governor. The



program is a workforce development initiative addressing childcare deserts in Stanislaus County, which has been seeing significant success.

- ii. Jen DeGrossa updated the Commission on stakeholder meetings conducted, particularly Nurture, the app-focused organization that has been used to catalyze this program. The Nurture app guides users through essential business oversight and management skills. California is a childcare desert, on [childcaresdesert.org](http://childcaresdesert.org) staff offered a visual map.
- iii. Dr. Rita Gallardo Good suggested that if there is an opportunity to meet with the 56 counties, she would like to help. The counties would be interested in these types of programs, she believes, and supported the idea.
- iv. Senator Menjivar offered significant ideas and support for the concept of building a pilot program in Los Angeles targeting the now displaced home care workers affected by the fires, as well as workers who may be aging out of the domestic labor force for whom home-based childcare entrepreneurship might offer stability and opportunity.
- v. She was supported in this by Commissioner Lilia Garcia Brower who also highlighted a strong network within immigrant communities, and proposed that staff might connect with these groups as well. Commissioner Brower offered to introduce staff leads to relevant organizations. And expressed interest in learning about the barriers that may prevent some immigrant families from accessing these resources.

**IX. External Affairs Updates**

- a. Executive Director Darcy Totten offered to end the meeting on a positive note highlighting that The Annual Report is now available, and presenting Chair Gomez with the bronze Stevie Award won for the Commission's efforts on the California Equal Pay Pledge outreach campaign.

**X. Public Comment – including matters not on the agenda\***

- a. Kawser Amine: I would like to do more work with the Commission on the issue of early menstrual cycles.

**XI. Adjourn**

- a. The meeting adjourned at 2:40 p.m.

